



Bovisa Engineerings Library Presentazione e servizi

POLITECNICO DI MILANO 2012.2013



Web services:

- the collective University catalogue: to search for documents held by University libraries and access personal area services (e.g. loan request, reservation, renewal, bibliographical archiving and visualisation of own reader status)
- information concerning opening hours and services of individual libraries
- POLITesi: platform for the submission, approval and archiving of theses at Politecnico di Milano since July 2010
- electronic journals and databases: online consultation of numerous databases and electronic journals
- collections of e-books: electronic books for engineering and architecture
- POLIsearch: meta search engine to simultaneously discover and search on-line information resources under subscription or free-of-charge and an environment with services which may be personalised
- SFX: tool for immediate verification of whether the Library possesses the electronic version of the searched resource allowing the user to recover the document in full text or access any additional services available for the document in question
- inter-library loan and Document delivery service: allows to obtain from other libraries books and reproduction of articles or parts of books not available at University libraries.
- the online information service Chiedi@lla tua biblioteca answers questions regarding resources and services within 24 hours of the request
- purchase suggestion form to propose the purchase of a book
- suggestion and complaints form concerning services provided by the University Library System
- introductory Video Tutorials on various subjects such as search and use of e-books, journals, databases, electronic and paper documents
- Service Charter describing University Library System service delivery procedures

All services may be accessed 24 hours a day; some services request the University authentication. Electronic journals, databases and e-books may be consulted both via the University IP network as well as from home via the proxy service.

Further details at: www.biblio.polimi.it

Location and opening hours

Campus La Masa - Building 20
Via Lambruschini, 15 - 20156 Milano
Ph. 02/2399.8053

• opening hours

Monday to Friday: 9.00 a.m. - 7.00 p.m.

• reading room

Monday to Friday: 8.00 a.m. - 8.00 p.m.



Library resources

The Bovisa Engineerings Library originates from merging the Biblioteca Didattica (Teaching Library) with the Energy, Management and Mechanics Departmental Libraries to provide adequate bibliographic support for the research and teaching requirements of study programmes on Campus.

The Library resources include more than 14.000 monographs (8.000 on open shelves) and around 200 journals in subscription.

The Library is on the second floor of the building 20.

Services

• on site

To access University Library System services, users must be registered and authorised in the university login system. Web services may be consulted via 3 public pc workstations.

Loans and consultation

The loans and consultation service is open all day from 9:00 am to 7:00 pm, Monday to Friday. All library materials are available on loan, excluding books in the Reference section and magazines.

Each user may borrow up to a maximum of 5 volumes at a time for a period of 4 weeks. The maximum number includes all books borrowed from all the SBA libraries. The borrowing period may be extended, provided that the book in question has not been requested by another user, either on line in the personal area of the on-line catalogue, or by going personally to the desk with the book, or by telephoning the Borrowing Service (02/23998053). Alumni can borrow only 1 book at a time, and they can renew the loan only once. Late return foresees a penalty.

Reference section appointments

Offers customised assistance in bibliographic research. Write to biblio.reference@polimi.it to request an appointment.

Reading room

Inside the Library are available 18 seats with WI-FI and electrical sockets at tables.

There is also a freely accessible reading room with 72 seats, WI-FI and electrical sockets at tables, open from 8.00 a.m. - 8.00 p.m.

• via on-line catalogue, with authentication

Online services activated are:

- loan request for a document available
- reservation for a document on loan
- loan renewal starting from three days prior to expiry and no later than the expiry
- cancellation of loan requests or reservations
- Inter Library Loan (ILL) request
- purchase suggestion

The catalogue and online services are available also via smartphone by installing the mobile free application for I-Phone and Android



PolimiLibrary

For more information: www.biblio.polimi.it